AUTHORITY BOT OF 20 DEC 21

APPLICATION FOR FINANCIAL ASSISTANCE FROM THE DEFOCA BENEVOLENT FUND FOR FUNERAL EXPENSES (*LOSS OF SERVICE MEMBER WHILE IN ACTIVE SERVICE*)

PART I. DETAILS OF APPLICANT

a. I (Applicant).....Widow/Widower/Beneficiary/Parent of DEFOCA Member

Service No:..... Rank:.....Name : ..... DEFOCA Membership No**:.....**

ID No: ..... Unit: .....

Do hereby apply to be financially assisted towards funeral expenses of my departed husband/spouse/parent whose particulars are indicated below:

Date of Application: **.....** Signature of Applicant..... Mobile No.....

PART II. DETAILS OF DEPARTED MEMBER

b. Name of the departed member.....**.**

Relationship: ..... Place and date of death ..... Burial date .....

PART III. AUTHENTICATION BY UNIT/FORMATION COMMANDER

c. I hereby certify that the applicant is a member of my Branch and that the particulars given at Parts I and II above are true and correct. I therefore recommend his/her application for approval.

Beneficiary (*person to be paid*): ..... ID No: .....

Bank: .....Branch: .....Account No: .....

Name (*UNIT/FORMATION COMMANDER)* .....Rank: .....

Signature : ..... Date: .....
(Over rubberstamp)

PART IV. AUTHENTICATION BY SERVICE HQS (CHIEF OF PERS/ COL PERS)

d. I hereby certify the information contained at Parts I, II and III to be true and correct and therefore recommend the applicant to be assisted as requested.

Signature: ..... Date .....
(Over rubberstamp)

Rank: ..... Name: .....

PART V. APPROVAL BY DHQ (CHIEF OF C&W/ COL C&W

e. The application is approved/not approved

Rank: ..... Name: .....

Signature: ..... Date .....
(Over rubberstamp)

PART VI. APPROVAL BY MD DEFOCA

f. The application is approved/not approved
Reasons: .....

Payment method: ..... Date: .....

Payee: ……
(Over rubberstamp)

Signature of MD DEFOCA: ……

Name: ……

Attachments

i. Copy Death Certificate/Burial permit.
ii. Clear Copy Beneficiary ID Card.
iii. Beneficiary/Applicant Copy of Bank Plate.
iv. Married certificate or any document that supports the relationship between the claimant and the deceased..
v. Unit PIIOs that published the death
vi. Circumstances where the deceased had more than one wife and the family has challenged the Will, BOI`s recommendation from Service HQs and DHQ.

Note: Paid directly to beneficially bank account/M-Pesa.